

ERA Chapter Profile



Membership Profile

Chapter Name

Current Member Count:

Past Member Counts:

Peak Membership:

Territory Characteristics

Please describe the territory your chapter covers in the area below (Example: *Covers a major city; size of geographical coverage; major industries in the area; distance between centers of concentration*)

Organizational Structure

Officer List with Terms of Office

Chairman:	Term of Office
President:	Term of Office
VP Fiscal & Legal:	Term of Office
VP Education:	Term of Office
Delegate to National Board:	Term of Office
Alternate Delegate:	Term of Office
Director:	Term of Office
Director:	Term of Office
Director:	Term of Office
Director:	Term of Office

Meeting Schedule

Full Board Meetings:

Frequency:

Chapter Manager(event planning, communication, meeting minutes, election coordination, Chapter of the Year entries, etc.)

Internal:

External:

Chapter Bylaws Current: Yes No

Financial Accounting and Reporting

Recent Financial History and Current Status

Available Funds: \$

Sources of Funding:

Current Year Budget: \$

Chapter Dues

Structure:

Responsibility:

Recent Membership Experience

How do members see the Chapter?

What is their historical view of the Chapter?

What is the current state of affairs of Rep Firms in the Chapter Territory?

Ongoing Chapter Projects and/or Services (Check all the apply)

Educational Programs

Training Seminars

Newsletter

Website

Directory

Trade Shows

Social Events

Industry Activities

Membership Programs

Describe your most Successful Project:

Significant Problems/Challenges:

Recent Successes:

Chapter Needs Analysis: